

# **Electronic Monitoring Law**

Employees acknowledge that AAMI is monitoring, viewing, examining, disclosing, or copying all materials on the system without further notice, including materials or communications created, sent, or received by employees at any time. Any, and all, telephone conversations or transmissions, electronic mail or transmissions, or internet access or usage by an employee by any electronic device or system, including but not limited to the use of a computer, telephone, wire, radio or electromagnetic, photoelectronic or photo-optical systems (“User Activity”), may be subject to monitoring at any, and all, times and by any lawful means. Such devices include AAMI provided devices and other devices (including personal devices) using AAMI’s internet, servers, and networks. Monitoring activities can be for any lawful purpose, including but not limited to investigations, system maintenance, quality control, and training purposes. AAMI reserves the right to monitor User Activity via technology systems at any time in compliance with the law. Employees also consent to AAMI monitoring, intercepting, and recording the employee’s conversations so long as the employee’s call is work-related, and that any recording will be scrutinized to ensure that it was reasonably business-related.