

# ACCEPTABLE and UNACCEPTABLE PROOFS OF RESIDENCY POLICY

Please use this guide to establish the State of Residency of applicants and currently enrolled students. Applicants must provide the appropriate documentation, as outlined below, to the Admissions office for evaluation.

For currently enrolled students, documentation also must be submitted to the AAMI Admissions Office if the student is requesting a change in their state of residency.

TWO (2) proofs in the applicant's or student's name OR their parent's name if under 19 prior to acceptance.

## Acceptable proofs of Residence: (not 2 of the same)

- State voter's registration card
- State tax returns with the State of Residency as the home address (with acceptable dates)
- Paycheck stub OR letter of employment verification on company letterhead (signed by a manager of the personnel department)
- State Driver's License OR State ID card OR DMV printout
- An in-State Bank account - checking or savings statements
- License or certificate issued by the State (with issue & expiration dates)
- State Addressed utility bill (DWP, gas, telephone, cable - all utility bills count as one proof)
- State Aid or Social Welfare documentation listing home state address
- Car registration and/or car insurance
- State health insurance with either residence address or issued by the State (not insurance company) of residence
- Military discharge papers (DD214) OR Leave and Earnings statement (indicating the residence state as State of Record, within six months of issue)
- State property taxes (student's name only)
- Union membership in a State Addressed local
- A State or local public library membership (verified by letter or printout with letterhead or branch stamp).

## Unacceptable Proofs of Residence:

- School transcripts, school registration, school ID, school housing contract
- Credit cards or credit statement
- Declaration by another school classifying the student as a resident of any state
- Affidavits indicating student's physical presence in the State
- Rental receipts, personal mail, medical or dental bills
- Lease Agreements or a letter from a landlord (manager) verifying tenancy
- Marriage license or divorce decree